



CITY OF TOLEDO

Division of Building Inspection

LICENSE RENEWAL APPLICATION

One Government Center, Suite 1600 • Toledo, OH 43604 • Phone (419) 245-1220 • Fax (419) 245-1329 • www.toledo.oh.gov

Required Documents to be submitted:

- **All Contractors**—Current State License

All licenses expire December 31st, 2019 except Sewer and Sidewalk contractors. Please submit this form prior to your license expiration date to avoid late fees.

Failure to submit proper documents may result in license **not being renewed and application sent back**

Please fill out form completely to renew your City of Toledo License.

Business Name: _____

First Name: _____ Last Name: _____

License #: _____

Address: _____

City: _____

State: _____ Zip: _____

Please Circle

Phone: (Home, Cell, Work) _____

Please Circle

Phone: (Home, Cell, Work) _____

Email: _____

License Holder Signature: _____

Check all that apply:

- Contractor
- Journeyman
- Apprentice
- Electrical
- HVAC
- Plumbing
- Refrigeration
- Hydronics
- Home Remodeling
- Fire Company Class A
- Fire Company Class B
- Fire Company Class C
- Sewer Cleaner
- Sewer Tapper
- Sidewalk
- Sign

How to pay for the license:

1. Check or money order payable to "City of Toledo"
2. Credit Card – Please fill out the form below

Please note: There is a credit card convenience charge of 2.95%

Mail to: Building Inspection
One Government Center
Suite 1600
Toledo, Ohio 43604

MasterCard Card Number: _____ 3 Digit Code: _____

Visa Expiration Date: ____ / ____

Credit Card Billing Address

Same As above

Address: _____

City: _____

State: _____ Zip: _____

Renewal Fees

Apprentice -	\$25
Journeyman -	\$50
Contractor -	\$140
Fire Contractor-	\$200
Sewer Tapper -	\$210
Sewer Cleaner -	\$210
Sidewalk -	\$75

(Renewal fee + 2.95%) Amount Authorized: \$ _____

Card holder signature: _____